



Australian Government

Department of Veterans' Affairs

# COMMUNITY NURSING NEWSLETTER No. 42



The *Community Nursing Newsletter* is being issued to provide updates to Department of Veterans' Affairs (DVA) Community Nursing (CN) providers about DVA's CN program.

## Reminder regarding payment for claim periods impacted by Aged Care sector wage increase

As advised in Newsletter No. 41 (circulated on 31 May 2023), DVA will be making a one-off adjustment payment to CN providers as part of the changes to the Schedule of Fees that took effect from 1 July 2023, to reflect the increase in wages for aged care workers. The purpose of the one-off adjustment payment is to cover the impacted days in July 2023 for all claims with a claim period start date in June 2023 that carried over into July 2023.

Newsletter No. 41 outlined the two options for CN providers to choose regarding the calculation of the adjustment payment. Option 1 involves DVA calculating the adjustment payment and Option 2 allows for CN providers to calculate the adjustment amount.

DVA will calculate the adjustment amount based on the claims processed through Medicare. To facilitate this process, CN providers are reminded to **submit all claims for payment** for claim periods commencing between 4 June 2023 and 30 June 2023 within the following timeframes:

- **Manual claims** to be submitted no later than Friday 15 September 2023.
- **Electronic claims** to be submitted no later than Friday 29 September 2023.

DVA also provided a vendor Masterfile creation form to CN providers with Newsletter No. 41. The purpose of this form is to capture the information that will be required to setup CN providers in DVA's invoice system to allow for the one-off adjustment payment. The information required from CN providers is:

- Provider ABN
- Provider business name
- Postal address
- Email address
- Provider bank account details – BSB, account number and name (payments to be made via direct credit).

To ensure this information can be provided to DVA in a timely manner, CN Providers may wish to talk to their finance / administration team about the invoice process, and the information required to process invoices.

If you have already completed and returned the vendor Masterfile creation form, no further action is required. If you have not returned the Masterfile creation form, you can either:

- Submit this completed form by the end of September 2023 to [community.nursing.contracts@dva.gov.au](mailto:community.nursing.contracts@dva.gov.au); or

- Include all of the information outlined above in the invoice that you submit to DVA as a part of the one-off adjustment process.

As with claims for payment, the invoice amount will be exclusive of GST, but will have GST added at the time of payment.

For reference, Newsletter No. 41 is available on the [Community Nursing Newsletters](#) page of the DVA website.

## Leave Liabilities

Linked to the wage increase for aged care workers, additional funding will also be made available to CN and Veterans' Home Care providers for historical leave liabilities. DVA is continuing to work closely with the Department of Health and Aged Care, as the lead agency on this matter, and further information about this funding will be made available as soon as possible.