

## Panel of Community Nursing Providers – Subcontracting Template

Please complete the following templates for each subcontractor and return to [NMBCN@dva.gov.au](mailto:NMBCN@dva.gov.au).

<b>Contractor Legal Name &amp; ABN</b> (who will be engaging the subcontractor)	
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<b>Subcontractor Details</b>	
Full Legal Name:	
ABN Number:	
ACN Number (if applicable):	
Registered Address:	
Principal Place of Business (Street Address):	
Email Address:	
Services to be Delivered by Subcontractor (Clinical/Personal/Specialist (specify)):	

<b>Subcontractor Requirements</b>	<b>Yes</b>	<b>No</b>
DVA able to view and authorise the terms of any subcontract as requested.		
Subcontractors employ suitably qualified personnel to deliver clinical and/or personal services. Note: All subcontractors must have a minimum of 3 years experience in the community nursing field – Ref. Clause 2.3(a) of the <i>Terms &amp; Conditions</i> .		
Access to Community Nursing Providers (Notes) and any other DVA material required to deliver services.		
Advise subcontractors about obligations outlined in the Agreement with DVA. In providing services, subcontracted service providers are expected to be made aware of and comply with the DVA Service Charter and Australian Public Service Values.		
Ensure continued suitability of subcontractors, including compliance with law generally and anti-discrimination laws.		
Understands DVA’s legal rights are applicable to subcontractors.		
Appropriately pay or reward subcontractors under any relevant subcontract, including accounting properly for all tax-related issues.		
As a result of subcontracting has the geographic area and/or the types of community nursing services changed?		
<b>Subcontracting of Indigenous Business</b>	<b>Yes</b>	<b>No</b>
Are the subcontractors 50% or more Indigenous owned?		

Further information can be found at [www.dva.gov.au/providers/community-nursing](http://www.dva.gov.au/providers/community-nursing) or by emailing queries to [NMBCN@dva.gov.au](mailto:NMBCN@dva.gov.au).